

Cost Proposal
Request for Proposal Number 116783 O3
Holiday Food Gift Program

BIDDER NAME: Hickory Farms LLC

All expenses associated with the Holiday Food Gift Program must be bid as all-inclusive. No ancillary or auxiliary costs shall be billed. Bidder may provide a response to all or some of the categories below.

Preference may be given to Bidder(s) who can provide the desired selections below and who best meet the security and packaging requirements in the RFP. Packages below should be considered minimum package requirements. Bidder may add additional lines to the categories if needed as optional/additional items.

Administrative Fee percentage (%) (if applicable) \$3000 flat fee to cover all shipping, handling and administrative expenses.

MEAT AND CHEESE PACKAGE			COST PER PACKAGE: \$ <u> 34.40 </u>	
Warm & Hearty Welcome Gift Box			item# 11662DC	
			Cost per ounce: \$ <u> 1.04 </u>	
			Total ounces per package: <u> 33 </u>	
	Minimum	PRODUCT PACKAGE/ ITEM/ DESCRIPTION	BRAND/ITEM #	Kosher or Halal
1.	4-5 oz sausage	5 oz Signature Beef Summer Sausage	Hickory Farms #000138	no
2	4-5 oz sausage	5 oz Spicy Beef Summer Sausage	Hickory Farms #000120	no
3.	4-5 oz sausage	6 oz Smoked Gouda Blend	Hickory Farms #001017	no
4.	4-6 oz cheese	5 oz Sweet & Smoky Turkey Summer Sausage	Hickory Farms #000135	no
5.	4-6 oz cheese	4 oz Farmhouse Cheddar	Hickory Farms #000052	no
6.	4-6 oz cheese	4 oz Smoked Cheddar Blend	Hickory Farms #000091	no
7.	4-6 oz cheese	4 oz Three Cheese & Onion Blend	Hickory Farms # 000104	no
8.		1 Ziplock- DiRose Gallon Bag	#002340	no
9.		1 Label- UPC- 1.5x2.625x2	#093367	no

CHEESE COLLECTION PACKAGE			COST PER PACKAGE: \$ <u> 32.00 </u>	
Cheese Favorites Gift Box			item# 11704DC	
			Cost per ounce: \$ <u> 1.45 </u>	
			Total ounces per package: <u> 22 </u>	
	Minimum	PRODUCT PACKAGE/ITEM	BRAND/ITEM #	Kosher or Halal
1.	4-6 oz Cheese	6 oz Smoked Gouda Blend	Hickory Farms #001017	no
2	4-6 oz Cheese	4 oz Jalapeño Cheddar Blend	Hickory Farms #000089	no

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3.	4-6 oz Cheese	4 oz Smoked Cheddar Blend	Hickory Farms #000091	no
4.	4-6 oz Cheese	4 oz Mission Jack Blend	Hickory Farms #000103	no
5.	4-6 oz Cheese	(2) 1 oz Golden Toasted Crackers	Hickory Farms #000175	no
6.	4-6 oz Cheese	4 oz Farmhouse Cheddar	Hickory Farms #000052	no
7.		1 Ziplock- DiRose Gallon Bag	002340	no
8.		1 Label- UPC- 1.5x2.625x2	093367	no

BEEF SAMPLER PACKAGE		COST PER PACKAGE: \$ <u> 16 </u>		
Beef Hickory Sampler Gift Box Item 09810DC		Cost per ounce: \$ <u> 1.33 </u>		
		Total ounces per package: <u> 12 </u>		

	Minimum	PRODUCT PACKAGE/ITEM	BRAND/ITEM #	Kosher or Halal
1.	4-5 oz sausage	5 oz Signature Beef Summer Sausage	Hickory Farms #000138	no
2	4-5 oz cheese	4 oz Smoked Cheddar Blend	Hickory Farms #000091	no
3.	2-3 oz specialty cheese	2 oz Three Cheese & Onion Blend	Hickory Farms #000878	no
4.	1-2 oz cracker	1 oz Golden Toasted Crackers	Hickory Farms #000175	no
5.		1 Ziplock- DiRose Gallon Bag	#002340	no
6.		1 Label- UPC- 1.5x2.625x2	#093367	no

BEEF SUMMER SAUSAGE PACKAGE		COST PER PACKAGE: \$ <u> 25.60 </u>		
Item # 3070DC		Cost per ounce: \$ <u> 0.85 </u>		
		Total ounces per package: <u> 30 </u>		

	Minimum	PRODUCT PACKAGE/ITEM	BRAND/ITEM #	Kosher or Halal	
1.	10 oz beef summer sausage	10 oz 100% North American Beef	000070	(3) 10 oz Signature Beef Summer Sausage	no
			002340	(1) ZIPLOCK - DiRose Gallon Bags Pack of 250	
			093367	(1) LABEL-UPC-1.5X2.625X2 UP	

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BIDDER NAME: Hickory Farms LLC

TURKEY SUMMER SAUSAGE PACKAGE			COST PER PACKAGE: \$ <u> 25.60 </u>		
03136DC			Cost per ounce: \$ <u> 0.85 </u>		
			Total ounces per package: <u> 30 </u>		
	Minimum	PRODUCT PACKAGE/ITEM	BRAND/ITEM #		Kosher or Halal
1.	10 oz turkey summer sausage	10 oz blend of brown sugar & honey	093367	(1) LABEL-UPC-1.5X2.625X2 UP	no
			002340	(1) ZIPLOCK - DiRose Gallon Bags Pack of 250	
			000136	(3) 10 oz Sweet & Smoky Turkey Summer Sausage	

TURKEY SAMPLER PACKAGE			COST PER PACKAGE: \$ <u> 16 </u>		
Turkey Hickory Sampler Gift Box Item# 11876DC			Cost per ounce: \$ <u> 1.33 </u>		
			Total ounces per package: <u> 12 </u>		
	Minimum	PRODUCT PACKAGE/ITEM	BRAND/ITEM #		Kosher or Halal
1.	4-5 oz turkey summer sausage	5 oz Sweet & Smoky Turkey Summer Sausage	Hickory Farms #000135		no
2.	3-4 oz cheese	4 oz Farmhouse Cheddar	Hickory Farms #000052		no
3.	3-4 oz cheese	2 oz Three Cheese & Onion Blend	Hickory Farms #000878		no
4.	1 oz cracker	1 oz Golden Toasted Crackers	Hickory Farms #000175		no
5.		1 Ziplock- DiRose Gallon Bag	#002340		no
6.		1 Label- UPC- 1.5x2.625x2	#093367		no

CHOCOLATE COLLECTION (To consist of at least 19 pieces of mixed chocolate selections, including creamy, crunchy and/or nut varieties)			COST PER PACKAGE: \$ <u> 19.20 </u>	
			Cost per ounce: \$ <u> 2.40 </u>	
			Total ounces per package: <u> 8 </u>	
	PRODUCT PACKAGE/ITEM	BRAND/ITEM #		Kosher or Halal
1.	Signature Chocolate Collection #30974DC	000974	(1) 8 oz Signature Chocolate Collection	no
		002340	(1) ZIPLOCK - DiRose Gallon Bags Pack of 250	
		093367	(1) LABEL-UPC-1.5X2.625X2 UP	

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2	Milk Chocolate Sea Salt Caramels #03143DC	093367	(1) LABEL-UPC-1.5X2.625X2 UP	no
		002340	(1) ZIPLOCK - DiRose Gallon Bags Pack of 250	
		000143	(1) 8 oz Milk Chocolate Sea Salt Caramels	
3.				
4.				
5.				

INDIVIDUAL PACKAGED ITEMS (To consist of peanut brittle, popcorn, mints, caramels, etc.)						
	PRODUCT PACKAGE/ITEM	BRAND/ITEM #		Kosher or Halal	Size oz/pk/etc.	Cost
1.	Milk Chocolate S'more Bar	#00158DC		no	3.5 oz	\$ <u> 6.40 </u>
2	Itty Bitty Brownie Bites #03164DC	001164	(1) 6 oz Brownie Bites			
		002340	(1) ZIPLOCK - DiRose Gallon Bags Pack of 250	no	6 oz	\$ <u> 7.20 </u>
		093367	(1) LABEL-UPC-1.5X2.625X2 UP			
3.	Itty Bitty Peppermint Pretzel Bites #03159DC	093367	(1) LABEL-UPC-1.5X2.625X2 UP			
		002340	(1) ZIPLOCK - DiRose Gallon Bags Pack of 250	no	6 oz	\$ <u> 7.20 </u>
		001159	(1) 6 oz Peppermint Pretzel Bites			
4.	Itty Bitty Christmas Nonpareils #03160DC	001160	(1) 6 oz Christmas Nonpareils			
		002340	(1) ZIPLOCK - DiRose Gallon Bags Pack of 250	no	6 oz	\$ <u> 7.20 </u>
		093367	(1) LABEL-UPC-1.5X2.625X2 UP			
5.					\$ <u> </u>	

ALTERNATIVE ITEMS						
	PRODUCT PACKAGE/ITEM	BRAND/ITEM #		Kosher or Halal	Size oz/pk/etc.	Cost
1.	Chocolate Caramel Corn	#03294DC		no	8 oz	\$ <u> 7.20 </u>
2	Meltaway Mints #31987DC	001987	(1) 10 oz Meltaway Mints	no	10 oz	\$ <u> 7.20 </u>
		002340	(1) ZIPLOCK - DiRose Gallon Bags Pack of 250			
		093367	(1) LABEL-UPC-1.5X2.625X2 UP			
3.	Snow Mints #03157DC	000157	(1) 10 oz Snow Mints	no	10 oz	\$ <u> 7.20 </u>
		002340	(1) ZIPLOCK - DiRose Gallon Bags Pack of 250			
		093367	(1) LABEL-UPC-1.5X2.625X2 UP			
4.	Jalapeno Cheddar Blend 3 pack #03036DC	002340	(1) ZIPLOCK - DiRose Gallon Bags Pack of 250	no	30 oz	\$ <u> 25.60 </u>
		000036	(3) 10 oz Jalapeño Cheddar Blend			

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		093367	(1) LABEL-UPC-1.5X2.625X2 UP				
5.	Smoked Cheddar Blend #03037DC	002340	(1) ZIPLOCK - DiRose Gallon Bags Pack of 250	no	30 oz	\$ _25.60__	
		093367	(1) LABEL-UPC-1.5X2.625X2 UP				
		000037	(3) 10 oz Smoked Cheddar Blend				
6.	Farmhouse Cheddar #03038DC	002340	(1) ZIPLOCK - DiRose Gallon Bags Pack of 250	no	30 oz	\$ _25.60__	
		000038	(3) 10 oz Farmhouse Cheddar				
		093367	(1) LABEL-UPC-1.5X2.625X2 UP				

ALTERNATIVE COLLECTION

COST PER PACKAGE: \$ _____

Cost per ounce: \$ _____

Total ounces per package: _____

	PRODUCT PACKAGE/ITEM	BRAND/ITEM #	Kosher or Halal
1.			
2.			
3.			
4.			
5.			

From: [Tricia Carr](#)
To: [Schiltz, Julie](#); [Lisa Gotshall](#)
Subject: RE: Additional clarification needed - Admin Fee - RE: RFP 116783 O3 - clarification needed- Due by 5pm CST 9/11/23
Date: Friday, September 15, 2023 8:33:38 AM
Attachments: [image001.png](#)
[image002.png](#)

The \$3000 covers all shipping costs and the special labeling and packaging. This is the same cost that it has been over the past few years, we have not raised that cost.

Please let us know if that helps clarify.



Tricia Carr
Corporate Sales Customer Service & Sales Operations Manager
Hickory Farms
2510 Haven Avenue
Joliet, IL 60433
O: 815.900.7242

From: Schiltz, Julie <julie.schiltz@nebraska.gov>
Sent: Thursday, September 14, 2023 11:17 AM
To: Tricia Carr <tricia.carr@hickoryfarms.com>; Lisa Gotshall <Lisa.Gotshall@hickoryfarms.com>
Subject: Additional clarification needed - Admin Fee - RE: RFP 116783 O3 - clarification needed- Due by 5pm CST 9/11/23
Importance: High

If possible, can you please clarify this today?

Can you clarify on the administrative fee percentage. It says \$3000 flat fee to cover all shipping, handling, and administrative expenses. Does that mean there is a \$3000 fee towards DCS? Or can you expand on what the \$3000 means.

Per the RFP:



Julie Schiltz
Assistant Materiel Administrator | CENTRAL OFFICE – PURCHASING
Nebraska Department of Correctional Services
OFFICE 402-479-5718
Email: julie.schiltz@nebraska.gov

From: Tricia Carr <tricia.carr@hickoryfarms.com>

Sent: Wednesday, September 13, 2023 10:34 AM

To: Schiltz, Julie <julie.schiltz@nebraska.gov>; Lisa Gotshall <Lisa.Gotshall@hickoryfarms.com>

Subject: RE: RFP 116783 O3 - clarification needed- Due by 5pm CST 9/11/23

Good morning Julie,

Please see attached for the copy of the COI.

Thank you,



Tricia Carr
Corporate Sales Customer Service & Sales Operations Manager
Hickory Farms
2510 Haven Avenue
Joliet, IL 60433
O: 815.900.7242

From: Schiltz, Julie <julie.schiltz@nebraska.gov>

Sent: Monday, September 11, 2023 3:11 PM

To: Tricia Carr <tricia.carr@hickoryfarms.com>; Lisa Gotshall <Lisa.Gotshall@hickoryfarms.com>

Subject: RE: RFP 116783 O3 - clarification needed- Due by 5pm CST 9/11/23

Received, thank you.

Julie Schiltz

Assistant Materiel Administrator | CENTRAL OFFICE – PURCHASING

Nebraska Department of Correctional Services

OFFICE 402-479-5718

Email: julie.schiltz@nebraska.gov

From: Tricia Carr <tricia.carr@hickoryfarms.com>

Sent: Monday, September 11, 2023 2:50 PM

To: Schiltz, Julie <julie.schiltz@nebraska.gov>; Lisa Gotshall <Lisa.Gotshall@hickoryfarms.com>

Subject: RE: RFP 116783 O3 - clarification needed- Due by 5pm CST 9/11/23

Thank you for clarifying that.

Please see attachments. For now we have provided a blanket insurance certificate until we have the official one back from our broker. Hoping this will be sufficient in the meantime.

Please let me know if there is anything else you need from us today.

Thank you so much for all your help!

Tricia Carr



Corporate Sales Customer Service & Sales Operations Manager
Hickory Farms
2510 Haven Avenue
Joliet, IL 60433
O: 815.900.7242

From: Schiltz, Julie <julie.schiltz@nebraska.gov>
Sent: Monday, September 11, 2023 11:22 AM
To: Tricia Carr <tricia.carr@hickoryfarms.com>; Lisa Gotshall <Lisa.Gotshall@hickoryfarms.com>
Subject: RE: RFP 116783 O3 - clarification needed- Due by 5pm CST 9/11/23

If you are referring to the “administrative fee” that should be listed at the top of the cost proposal and costs should be listed per package, ounce and include total ounces per package.

Julie Schiltz
Assistant Materiel Administrator | CENTRAL OFFICE – PURCHASING
Nebraska Department of Correctional Services
OFFICE 402-479-5718
Email: julie.schiltz@nebraska.gov

From: Tricia Carr <tricia.carr@hickoryfarms.com>
Sent: Monday, September 11, 2023 11:00 AM
To: Schiltz, Julie <julie.schiltz@nebraska.gov>; Lisa Gotshall <Lisa.Gotshall@hickoryfarms.com>
Subject: RE: RFP 116783 O3 - clarification needed- Due by 5pm CST 9/11/23

Hi Julie,

Question about the cost proposal. Should that include the 20% discount, or list the cost as SRP?



Tricia Carr
Corporate Sales Customer Service & Sales Operations Manager
Hickory Farms
2510 Haven Avenue
Joliet, IL 60433
O: 815.900.7242

From: Tricia Carr
Sent: Monday, September 11, 2023 9:30 AM
To: Schiltz, Julie <julie.schiltz@nebraska.gov>; Lisa Gotshall <Lisa.Gotshall@hickoryfarms.com>
Subject: RE: RFP 116783 O3 - clarification needed- Due by 5pm CST 9/11/23

Hi Julie,

We are working on this, and will submit by 5:00 today.

Thanks so much!



Tricia Carr
Corporate Sales Customer Service & Sales Operations Manager
Hickory Farms
2510 Haven Avenue
Joliet, IL 60433
O: 815.900.7242

From: Schiltz, Julie <julie.schiltz@nebraska.gov>
Sent: Friday, September 8, 2023 2:45 PM
To: Lisa Gotshall <Lisa.Gotshall@hickoryfarms.com>; Tricia Carr <tricia.carr@hickoryfarms.com>
Subject: RFP 116783 O3 - clarification needed- Due by 5pm CST 9/11/23
Importance: High

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Lisa & Tricia,

Thank you for submitting a response to NDCS RFP 116783 O3. Reviewing the responses, I noticed a few items with the response from Hickory Farms that were not included. Can you please have this completed ASAP and return to me via email by close of business (5pm CST) 9/11/2023.

1. Terms and conditions: <https://link.edgepilot.com/s/3ec21000/0w1Egzplf0Cl8aoTy-ixlQ?u=https://das.nebraska.gov/materiel/purchasing/116783%252003/116783%252003%2520RFP.pdf>
 - a. Please review section II- VI. Please accept/reject or provide alternative and return.
2. Cost proposal
 - a. Although the flyers do provide costs, we need it to be in the States cost proposal template. This helps us ensure there is a fair evaluation of costs.
 - b. This is not an opportunity to provide alternative pricing then what was submitted or to add additional items.
3. Certificate of Insurance that meets the requirements as described in the RFP. (see RFP section III.J)
4. Secretary of State (see RFP Section I.E)
5. Form A (see RFP PDF pg. 44)
6. NDCS supplemental contract questioner (see RFP PDF pg 45)
7. Request for proposal contractual services form (see RFP PDF pg 46)

Thank you.

Julie Schiltz

Assistant Materiel Administrator | CENTRAL OFFICE – PURCHASING

[Relator](#) | [Input](#) | [Achiever](#) | [Responsibility](#) | [Learner](#)

Nebraska Department of Correctional Services

801 W. Prospector Place, Bldg #1

Lincoln, NE 68522

OFFICE 402-479-5718

Email: julie.schiltz@nebraska.gov

<https://link.edgепilot.com/s/efe5abee/R5Ni9JsJDUG4RRzf7eAlZA?u=http://www.corrections.nebraska.gov/> | [Facebook](#) | [Twitter](#)

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